

# **ANNUAL REPORT**

OF

Name: BEAR CREEK WATER UTLITY

Principal Office: 109 PROSPECT STREET

BEAR CREEK, WI 54922

For the Year Ended: DECEMBER 31, 1999

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 4.04i

### **SIGNATURE PAGE**

I GLE	ENDA JARVAIS		of
(Person res	sponsible for accou	nts)	
BEAR CREEK W	ATER UTLITY		, certify that I
(Utility N	Name)		
am the person responsible for accounts; that knowledge, information and belief, it is a corrupt the period covered by the report in respect to	rect statement of the	e business and affairs of	
		03/31/2000	
(Signature of person responsible for	r accounts)	(Date)	
UTILITY CLERK		_	
(Title)			

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### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: BEAR CREEK WATER UTLITY
Utility Address: 109 PROSPECT STREET
BEAR CREEK, WI 54922

When was utility organized? 1/1/1989

Report any change in name:

Effective Date: Utility Web Site:

### Utility employee in charge of correspondence concerning this report:

Name: GLENDA JARVAIS

Title: UTILITY CLERK

Office Address:

109 PROSPECT STREET BEAR CREEK, WI 54922

**Telephone:** (715) 752 - 4356 **Fax Number:** (715) 752 - 1302

E-mail Address:

### Individual or firm, if other than utility employee, preparing this report:

Name: KERBER, ROSE & ASSOCIATES, S.C.

Title:

Office Address: KERBER, ROSE & ASSOCIATES, S.C.

115 E FIFTH STREET SHAWANO, WI 54166

**Telephone:** (715) 526 - 9400 **Fax Number:** (715) 524 - 2599

E-mail Address:

### President, chairman, or head of utility commission/board or committee:

Name: BARBARA CHRISTENSEN

Title: PRESIDENT

Office Address:

206 W TIELKY STREET BEAR CREEK, WI 54922

**Telephone:** (715) 752 - 4759

Fax Number: E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

### **IDENTIFICATION AND OWNERSHIP**

### Individual or firm, if other than utility employee, auditing utility records:

Name: KERBER, ROSE & ASSOCIATES, S.C.

Title:

Office Address: KERBER, ROSE & ASSOCIATES, S.C.

115 E FIFTH STREET SHAWANO, WI 54166

**Telephone:** (715) 526 - 9400 **Fax Number:** (715) 524 - 2599

E-mail Address:

Date of most recent audit report: 3/28/2000 Period covered by most recent audit: 1999

### Names and titles of utility management including manager or superintendent:

Name: GLENDA JARVAIS
Title: UTILITY CLERK

Office Address:

109 PROSPECT STREET BEAR CREEK, WI 54922

**Telephone:** (715) 752 - 4356 **Fax Number:** (715) 752 - 1302

E-mail Address:

Name: HOUSTON WILSON

Title: SUPERINTENDENT

Office Address:

109 PROSPECT STREET BEAR CREEK, WI 54922

**Telephone:** (715) 752 - 4356 **Fax Number:** (715) 752 - 1302

E-mail Address:

Name of utility commission/committee: BEAR CREEK UTLITY COMMISSION

### Names of members of utility commission/committee:

JANE BESSETTE, COMMISSIONER
BARBARA CHRISTENSEN, PRESIDENT
FLORENCE MC MURDO, COMMISSIONER

BETTY MILLER, COMMISSIONER
PATRICK NORDER, COMMISSIONER
KATIE SPENCE, COMMISSIONER
MARY ANN WEYERS, COMMISSIONER

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO

Date of Ordinance:

### **IDENTIFICATION AND OWNERSHIP**

Are any of the utility administrative or operational functions under contract or agreement with an
outside provider for the year covered by this annual report and/or current year (i.e., operation
of water or sewer treatment plant)? NO
Provide the following information regarding the provider(s) of contract services:
Firm Name:

Contact Person:

Title: Telephone: Fax Number: E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	127,897	128,667	1
Operating Expenses:			
Operation and Maintenance Expense (401)	28,589	25,897	2
Depreciation Expense (403)	31,703	31,664	3
Amortization Expense (404)	0	0	4
Taxes (408)	40,288	40,323	_ 5
Total Operating Expenses	100,580	97,884	
Net Operating Income	27,317	30,783	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	27,317	30,783	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	6,306	6,731	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income Total Income	6,306 33,623	6,731 37,514	_
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	_ 12
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	33,623	37,514	
INTEREST CHARGES	05.000	05.500	40
Interest on Long-Term Debt (427)	25,290	25,569	13
Amortization of Debt Discount and Expense (428)	356	356	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	U	U	17
Interest Charged to ConstructionCr. (432)	25,646	25,925	_ 18
Total Interest Charges Net Income	25,646 7,977	25,925 11,589	
EARNED SURPLUS	1,311	11,509	
Unappropriated Earned Surplus (Beginning of Year) (216)	(62,402)	(73,991)	19
Balance Transferred from Income (433)	7,977	11,589	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus (434)	0	0	22
Appropriations of Surplus-Debit (436)	0	0	23
Appropriations of Surplus-Debit (430)  Appropriations of Income to Municipal FundsDebit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	(54,425)	(62,402)	

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### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)
Revenues from Utility Plant Leased to Others (412):	V-7
NONE	•
Total (Acct. 412):	0
Expenses of Utility Plant Leased to Others (413):	
NONE	
Total (Acct. 413):	0
Nonoperating Rental Income (418):	
NONE	;
Total (Acct. 418):	0
Interest and Dividend Income (419):	_
INTEREST ON INVESTMENTS	6,306
Total (Acct. 419):	6,306
Miscellaneous Nonoperating Income (421):	
NONE	<b>!</b>
Total (Acct. 421):	0
Miscellaneous Amortization (425):	
NONE	
Total (Acct. 425):	0
Other Income Deductions (426):	
NONE	7
Total (Acct. 426):	0
Miscellaneous Credits to Surplus (434):	
NONE	
Total (Acct. 434):	0
Miscellaneous Debits to Surplus (435):	
NONE	9
Total (Acct. 435)Debit:	0
Appropriations of Surplus (436):	
Detail appropriations to (from) account 215	10
Total (Acct. 436)Debit:	0
Appropriations of Income to Municipal Funds (439):	
NONE	11
Total (Acct. 439)Debit:	0

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)						0	1
Costs and Expenses of Merchandising	g, Jobbing and	Contract Wo	·k (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
, , ,						0	6
Total costs and expenses	0	0	0	O		0	
Net income (or loss)	0	0	0	C	)	0	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	127,897	0	0	0	127,897	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	127,897	0	0	0	127,897	·

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,622,060	1,620,309	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	319,937	288,234	2
Net Utility Plant	1,302,123	1,332,075	_
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	66,229	58,718	7
Total Other Property and Investments	66,229	58,718	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	112,098	98,506	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	13,589	29,675	11
Other Accounts Receivable (143)	13,243	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	23,542	10,386	14
Materials and Supplies (150)	205	250	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	162,677	138,817	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	10,677	11,033	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	10,677	11,033	
Total Assets and Other Debits	•		

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	,
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	44,525	44,525	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	(54,425)	(62,402)	23
Total Proprietary Capital	(9,900)	(17,877)	
LONG-TERM DEBT	,		
Bonds (221)	419,100	423,900	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	419,100	423,900	-
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	15,258	17,372	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	15,258	17,372	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	_ 34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	_ 36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	1,117,248	1,117,248	_ 38
Total Liabilities and Other Credits	1,541,706	1,540,643	=

### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (100)	1,622,060	0	0	0
Utility Plant Purchased or Sold (391)				
Utility Plant in Process of Reclassification (392)				_
Utility Plant Leased to Others (393)				
Property Held for Future Use (394)				
Construction Work in Progress (395)				
Utility Plant Acquisition Adjustments (396)				_
Other Utility Plant Adjustments (397)				
Total Utility Plant	1,622,060	0	0	0
<b>Accumulated Provision for Depreciation and Amo</b>	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	319,937	0	0	0
<b>Total Accumulated Provision</b>	319,937	0	0	0
Net Utility Plant	1,302,123	0	0	0

# **ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)**

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	288,234	(0)	(4)	(6)	288,234
Credits During Year					
Accruals:					
Charged depreciation expense (403)	31,703				31,703
Depreciation expense on meters					•
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	31,703	0	0	0	31,703
Debits during year					
Book cost of plant retired	0				0
Cost of removal					0
Other debits (specify):					
					0
Total debits	0	0	0	0	0
Balance End of Year	319,937	0	0	0	319,937
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	1.97%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:	_	
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	
Balance end of year	0	

### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	205	250	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	205	250	_

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written Off During Year				
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)		
Unamortized debt discount & expense (181)					
DEBT ISSUE COSTS FMHA LOANS	356	181	10,677	1	
Total			10,677		
Unamortized premium on debt (251)		_			
NONE				2	
Total		_	0		

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	_
Balance first of year  Changes during year (explain):	44,525 1	1
Balance end of year	44,525	2

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
BONDS PAYABLE FMHA	07/19/1989	07/19/2029	6.00%	373,400	1
FMHA BONDS PAYABLE	02/22/1990	02/22/2030	6.00%	45,700	2
	7	otal Bonds (A	ccount 221):	419,100	_

### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	<b>End of Year</b>
(a and b)	(c)	(d)	(e)	(f)

**NONE** 

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	0	1	
Accruals:			
Charged water department expense	40,288	2	
Charged electric department expense		3	
Charged sewer department expense		4	
Other (explain):			
NONE		5	
Total Accruals and other credits	40,288		
Taxes paid during year:		•	
County, state and local taxes		6	
Social Security taxes	718	7	
PSC Remainder Assessment	151	8	
Other (explain):			
Property Tax Equivalent	39,419	9	
Total payments and other debits	40,288		
Balance end of year	0	• =	

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	d Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	ed
Bonds (221)					
BONDS PAYABLE FMHA	0	22,530	22,530	0	1
FMHA BONDS PAYABLE	0	2,760	2,760	0	2
Subtotal	0	25,290	25,290	0	-
Advances from Municipality (223)					•
NONE	0			0	3
Subtotal	0	0	0	0	-
Other long-Term Debt (224)					•
NONE	0			0	4
Subtotal	0	0	0	0	•
Notes Payable (231)					•
NONE	0			0	5
Subtotal	0	0	0	0	•
Total	0	25,290	25,290	0	•

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	1,117,248	0	0	0	0	1,117,248	1
Add credits during year:							
For Services						0	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	1,117,248	0	0	0	0	1,117,248	
Amount of federal and state grants in aid received for utility construction included	1,112,540					1,112,540	6
in End of Year totals							

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE	•	1
Total (Acct. 123):	0	-
Other Investments (124): NONE		2
Total (Acct. 124):	0	_
Special Funds (125):		
DEBT SERVICE	11,757	3
BOND RESERVE	33,353	4
EQUIPMENT AND MAINTENANCE	21,119	5
Total (Acct. 125):	66,229	_
Notes Receivable (141):		_
NONE		_ 6
Total (Acct. 141):	0	-
Customer Accounts Receivable (142):		
Water	13,589	7
Electric		_ 8
Sewer (Regulated)		9
Other (specify):		
NONE		_ 10
Total (Acct. 142):	13,589	-
Other Accounts Receivable (143):		
Sewer (Non-regulated)	13,243	11
Merchandising, jobbing and contract work		_ 12
Other (specify):		
NONE Table (Asset 440)	40.040	13
Total (Acct. 143):	13,243	-
Receivables from Municipality (145):		
DUE FROM VILLAGE	23,542	_ 14
Total (Acct. 145):	23,542	-
Prepayments (165):		4-
NONE	•	15
Total (Acct. 165):	0	-
Extraordinary Property Losses (182):		
NONE		_ 16
Total (Acct. 182):	0	-

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Other Deferred Debits (183):	
NONE	17
Total (Acct. 183):	0
Payables to Municipality (233):	
NONE	18
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	19
Total (Acct. 253):	0

### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	1,621,184	0	0	0	1,621,184	1
Materials and Supplies	227	0	0	0	227	2
Other (specify):					0	3
						3
Less Average:						
Reserve for Depreciation	304,085	0	0	0	304,085	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	1,117,248	0	0	0	1,117,248	6
Other (specify):						_
					0	7
Average Net Rate Base	200,078	0	0	0	200,078	
Net Operating Income	27,317	0	0	0	27,317	8
Net Operating Income as a percent of						
Average Net Rate Base	13.65%	N/A	N/A	N/A	13.65%	

### **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	44,525	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(58,413)	3
Other (Specify):		4
Total Average Proprietary Capital	(13,888)	4
Net Income		
Net Income	7,977	5
Percent Return on Proprietary Capital	N/A	

### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

### FINANCIAL SECTION FOOTNOTES

### Signature Page (Page ii)

ACCOUNTANTS' COMPILATION REPORT

Bear Creek Water Utility Bear Creek, Wisconsin

We have compiled the financial information in the accompanying Municipal Utility Annual Report (prescribed form) of the Bear Creek Water Utility as of December 31, 1999 and for the year then ended in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation is limited to presenting in the form prescribed by the Public Service Commission of Wisconsin information that is the representation of management. We have not audited or reviewed the financial information referred to above, and accordingly, do not express an opinion or any other form of assurance on them.

This financial information is presented in accordance with the requirements of the Public Service Commission of Wisconsin which differ from generally accepted accounting principles. Accordingly, this financial information is not designed for those who are not informed about such differences.

KERBER, ROSE & ASSOCIATES, S.C. March 28, 2000

### **FINANCIAL SECTION FOOTNOTES**

### Identification and Ownership - Contacts (Page iv)

April 19, 2000

Ms. Glenda Jarvais, Utility Clerk Bear Creek Water Utility 109 Prospect Street Bear Creek, WI 54922-9999

1999 Analytical Review DWCCA-395-PJL

Dear Ms. Jarvais:

The Public Service Commission has completed their analytical review of your 1999 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. Our review did not identify any such issues. We are closing the review of your 1999 annual report.

Thank you for your efforts in preparing your 1999 annual report. If you have any questions, please feel free to contact me at (608) 267-9198.

Sincerely,

Peter J. Leege Financial Specialist Division of Water, Compliance, and Consumer Affairs

PJL:tlk:w:\compl\Analytical Reviews\1999 analytical review letters\no prob CEM.doc

cc: Ms. Barbara Christensen, President

### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	126,819	1
Total Sales of Water	126,819	•
Other Operating Revenues		
Forfeited Discounts (470)	1,078	2
Other Water Revenues (474)	0	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	1,078	_
Total Operating Revenues	127,897	
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	16,496	5
General Operating Expenses (680-690)	12,093	6
Total Operation and Maintenenance Expenses	28,589	•
Other Operating Expenses		
Depreciation Expense (403)	31,703	7
Amortization Expense (404)		8
Taxes (408)	40,288	9
Total Other Operating Expenses	71,991	
Total Operating Expenses	100,580	
NET OPERATING INCOME	27,317	=

### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial	1	22	166	2
Industrial				3
Total Unmetered Sales to General Customers (460)	1	22	166	
Metered Sales to General Customers (461)				
Residential	137	6,327	55,077	4
Commercial	18	3,473	17,780	5
Industrial				6
Total Metered Sales to General Customers (461)	155	9,800	72,857	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		49,978	8
Other Sales to Public Authorities (464)	4	567	3,818	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	161	10,389	126,819	

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.		
--	--	--

Thousands of
Customer Name Point of Delivery Gallons Sold Revenues

(a) (b) (c) (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Public Fire Protection Service (463):           Amount billed (usually per rate schedule F-1)         49,412         1           Wholesale fire protection billed         2           Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)         566         3           Other (specify):           NONE         49,978         4           Total Public Fire Protection Service (463)         49,978         4           Forfeited Discounts (470):         1,078         5           Other (specify):         1,078         5           NONE         1,078         6           Total Forfeited Discounts (470)         1,078         6           Other Water Revenues (474):         7           Return on net investment in meters charged to sewer department         7           Other (specify):           NONE         8           Total Other Water Revenues (474)         0           Amortization of Construction Grants (475):         9           NONE         9           Total Amortization of Construction Grants (475)         0	Particulars (a)	Amount (b)	
Wholesale fire protection billed         2           Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)         566           Other (specify):         4           NONE         49,978           Forfeited Discounts (470):	Public Fire Protection Service (463):		
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)       566       3 BW-1)         Other (specify):	Amount billed (usually per rate schedule F-1)	49,412	1
BW-1)         Other (specify):       4         Total Public Fire Protection Service (463)       49,978         Forfeited Discounts (470):       3         Customer late payment charges       1,078       5         Other (specify):       6         Total Forfeited Discounts (470)       1,078       6         Other Water Revenues (474):       7         Return on net investment in meters charged to sewer department       7         Other (specify):       8         NONE       8         Total Other Water Revenues (474)       0         Amortization of Construction Grants (475):       9	Wholesale fire protection billed		2
NONE         49,978           Forfeited Discounts (470):         Customer late payment charges         1,078         5           Other (specify):         NONE         6           Total Forfeited Discounts (470)         1,078         6           Other Water Revenues (474):         7           Return on net investment in meters charged to sewer department         7           Other (specify):         8           NONE         8           Amortization of Construction Grants (475):         9		566	3
Forfeited Discounts (470):           Customer late payment charges         1,078         5           Other (specify):           NONE         6           Total Forfeited Discounts (470)         1,078           Other Water Revenues (474):         7           Return on net investment in meters charged to sewer department         7           Other (specify):         8           NONE         8           Total Other Water Revenues (474)         0           Amortization of Construction Grants (475):         9			4
Customer late payment charges         1,078         5           Other (specify):         NONE         6           Total Forfeited Discounts (470)         1,078         7           Other Water Revenues (474):         7           Other (specify):         NONE         8           Total Other Water Revenues (474)         0           Amortization of Construction Grants (475):           NONE         9	Total Public Fire Protection Service (463)	49,978	_
Other (specify): NONE  Total Forfeited Discounts (470)  Other Water Revenues (474):  Return on net investment in meters charged to sewer department  7 Other (specify): NONE  Total Other Water Revenues (474)  Amortization of Construction Grants (475): NONE  9	Forfeited Discounts (470):		•
NONE         6           Total Forfeited Discounts (470)         1,078           Other Water Revenues (474):         7           Return on net investment in meters charged to sewer department         7           Other (specify):         8           NONE         8           Amortization of Construction Grants (475):         0           NONE         9	Customer late payment charges	1,078	5
Other Water Revenues (474): Return on net investment in meters charged to sewer department 7  Other (specify): NONE 8  Total Other Water Revenues (474) 0  Amortization of Construction Grants (475): NONE 9			- 6
Return on net investment in meters charged to sewer department 7  Other (specify):  NONE 8  Total Other Water Revenues (474) 0  Amortization of Construction Grants (475):  NONE 9	Total Forfeited Discounts (470)	1,078	-
Other (specify):  NONE  Total Other Water Revenues (474)  Amortization of Construction Grants (475):  NONE  8  8  7  1  1  1  1  1  1  1  1  1  1  1  1	Other Water Revenues (474):		•
NONE Total Other Water Revenues (474)  Amortization of Construction Grants (475):  NONE  8  O  9	Return on net investment in meters charged to sewer department		7
Amortization of Construction Grants (475):  NONE  9			8
NONE 9	Total Other Water Revenues (474)	0	-
- <u></u>	. ,		٠
		0	-

# **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

(a)	Amount (b)
PLANT OPERATION AND MAINTENANCE EXPENSES	
Salaries and Wages (600)	5,214
Purchased Water (610)	0,211
Fuel or Power Purchased for Pumping (620)	2,584
Chemicals (630)	240
Supplies and Expenses (640)	1,589
Repairs of Water Plant (650)	6,553
Transportation Expenses (660)	316
Total Plant Operation and Maintenance Expenses	16,496
Administrative and General Salaries (680)	4,200
Administrative and General Salaries (680) Office Supplies and Expenses (681)	2,752
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	2,752 1,895
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	2,752 1,895 2,868
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	2,752 1,895
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	2,752 1,895 2,868
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	2,752 1,895 2,868
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)  Uncollectible Accounts (690)	2,752 1,895 2,868 378
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	2,752 1,895 2,868

### **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		39,419	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			2
Net property tax equivalent		39,419	
Social Security	BASED ON ACTUAL	718	3
PSC Remainder Assessment	BASED ON OPERATING REVENUES	151	4
Other (specify): NONE			5
Total tax expense		40,288	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Outagamie			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.206800			3
County tax rate	mills		5.149400			4
Local tax rate	mills		4.616100			5
School tax rate	mills		10.406100			6
Voc. school tax rate	mills		1.873200			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		22.251600			10
Less: state credit	mills		1.871000			11
Net tax rate	mills		20.380600			12
PROPERTY TAX EQUIVALENT CALC	ULATIC	N				 13
Local Tax Rate	mills		4.616100			14
Combined School Tax Rate	mills		12.279300			 15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		16.895400			17
Total Tax Rate	mills		22.251600			18
Ratio of Local and School Tax to Tota	I dec.		0.759289			19
Total tax net of state credit	mills		20.380600			20
Net Local and School Tax Rate	mills		15.474770			21
Utility Plant, Jan. 1	\$	1,620,310	1,620,310			22
Materials & Supplies	\$	250	250			23
Subtotal	\$	1,620,560	1,620,560			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	1,620,560	1,620,560			26
Assessment Ratio	dec.		0.967000			27
Assessed Value	\$	1,567,082	1,567,082			28
Net Local & School Rate	mills		15.474770			29
Tax Equiv. Computed for Current Yea	r \$	24,250	24,250			30
Tax Equivalent per 1994 PSC Report	\$	39,419				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	39,419				34

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#### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT	( )	( )	
Organization (301)	5,950		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	5,950	0	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	2,795		_ 4
Structures and Improvements (311)	0	1,751	5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	125,073		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	127,868	1,751	_
PUMPING PLANT			
Land and Land Rights (320)	0		_ 12
Structures and Improvements (321)	79,436		13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	4,852		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	175,746		17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	260,034	0	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	3,140		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	30,805		23
Total Water Treatment Plant	33,945	0	_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			5,950 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	5,950
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			2,795 4
Structures and Improvements (311)			1,751 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			125,073 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	129,619
PUMPING PLANT Land and Land Rights (320)			0_12
Structures and Improvements (321)			79,436 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			4,852 15
Steam Pumping Equipment (324)			<u> </u>
Electric Pumping Equipment (325)			175,746 17
Diesel Pumping Equipment (326)			<u> </u>
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	260,034
WATER TREATMENT PLANT			
Land and Land Rights (330)			3,140 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			30,805 23
Total Water Treatment Plant	0	0	33,945
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
on dotailed and improvemente (0+1)			0 20

#### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	278,710		26
Transmission and Distribution Mains (343)	692,483		27
Fire Mains (344)	0		28
Services (345)	135,124		29
Meters (346)	12,170		30
Hydrants (348)	67,867		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,186,354	0_	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	5,437		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	721		38
Other Tangible Property (390)	0		39
Total General Plant	6,158	0	_
Total utility plant in service directly assignable	1,620,309	1,751	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	1,620,309	1,751	=

## **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Distribution Reservoirs and Standpipes (342)			278,710 2	26
Transmission and Distribution Mains (343)			692,483 2	27
Fire Mains (344)			0 2	28
Services (345)			135,124 2	29
Meters (346)			12,170 3	30
Hydrants (348)			67,867	<b>31</b>
Other Transmission and Distribution Plant (349)			0 3	32
Total Transmission and Distribution Plant	0	0	1,186,354	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1)			<u> </u>	33 34 35 36
Transportation Equipment (373)				37
Other General Equipment (379)				38
Other Tangible Property (390)				39
Total General Plant	0	0	6,158	
Total utility plant in service directly assignable	0	0	1,622,060	
Common Utility Plant Allocated to Water Department			0 4	10
Total utility plant in service	0	0	1,622,060	

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Sources	of	Water	Supply	,
---------	----	-------	--------	---

	Sc	ources of Water Sup	ply		
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
 January			1,345	1,345	- 1
February			990	990	2
March			1,210	1,210	3
April			1,028	1,028	4
May			1,114	1,114	5
June			1,276	1,276	6
July			1,396	1,396	7
August			1,276	1,276	8
September			1,180	1,180	9
October			1,139	1,139	10
November			1,129	1,129	11
December			1,050	1,050	12
Total for year	0	0	14,133	14,133	_
Less: Measured or e	estimated water used in mai	n flushing and water	treatment during year	1,500	_ 13
Less: Other utility us	e				_ 14
Other utility use expla	anation:				_ 15
Water pumped into d	istribution system			12,633	16
Less: Water sold				10,389	_ 17
Losses and unaccour	nted for			2,244	_ 18
Percent unaccounted	for to the nearest whole pe	ercent (%)		18%	19
If more than 25%, inc	dicate causes and state wha	at action has been tal	ken to reduce water loss		20
Maximum gallons pur	mped by all methods in any	one day during repo	rting year	87	21
Date of maximum:	10/18/1999				22
Cause of maximum:					23
Unknown					_
	nped by all methods in any	one day during repor	ting year	12	_ 24
	6/30/1999				_ 25
Total KWH used for p				31,864	_ 26
If water is purchased					27
	Point of Delivery:				28

# **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
VILLAGE FIRE STATION	1	120	10	172,800	Yes	1
NW EDGE OF VILLAGE	2	198	8	172,800	Yes	2

### **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes				
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)	

NONE 1

#### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	1	2A	2B	1
Location	WELL 1	WELL 2	WELL 2	2
Purpose	Р	В	Р	3
Destination	D	D	R	4
Pump Manufacturer	LAYNE NW	JACUFFI	KACIFFL	5
Year Installed	1988	1990	1990	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	300	200	200	8
Pump Motor or				9
Standby Engine Mfr	US	US	US	10
Year Installed	1988	1990	1990	11
Туре	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	25	20	20	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification	2C		14
Location	WELL2		15
Purpose	S		16
Destination	R		17
Pump Manufacturer	AMERICAN		18
Year Installed	1992		19
Туре	VERTICAL TURBINE		20
Actual Capacity (gpm)	200		21
Pump Motor or			22
Standby Engine Mfr	US		23
Year Installed	1992		24
Туре	ELECTRIC		25
Horsepower	15		26

### **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4 5
Year constructed	1989			6
Primary material (earthen, steel, concrete, other)	STEEL			 7 8
Elevation difference in feet (See Headnote 3.)	157			9 10
Total capacity in gallons	75,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	OTHER			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day	1.0000			20 21
= 1.2 m.g.d.) Is a corrosion control chemical	1.0000			22 23
used (yes, no)?	N			24 24
Is water fluoridated (yes, no)?	N			25

#### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet						
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_	
P	D	6.000	19,663	0	0	0	19,663	_ 1	
Р	D	8.000	6,140	0	0	0	6,140	2	
Total Within N	<b>Municipality</b>		25,803	0	0	0	25,803	_	
Total Utility		=	25,803	0	0	0	25,803	_	

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.625	154	0	0	0	154	_
M	1.000	4	0	0	0	4	
M	1.500	1	0	0	0	1	_
M	2.000	3	0	0	0	3	
Total Utili	ty	162	0	0	0	162	0

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	170	0	0	0	170	25	1
1.000	1	0	0	0	1	0	2
1.500	2	0	0	0	2	0	3
2.000	2	0	0	0	2	0	4
Total:	175	0	0	0	175	25	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.750	139	13	0	4	0	14	170	_ 1
1.000	0	1	0	0	0	0	1	2
1.500	0	2	0	0	0	0	2	3
2.000	0	2	0	0	0	0	2	4
Total:	139	18	0	4	0	14	175	_

#### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						-
Outside of Municipality	0				0	1
Within Municipality	40				40	2
Total Fire Hydrants	40	0	0	0	40	=
Flushing Hydrants						
	7				7	3
<b>Total Flushing Hydrants</b>	7	0	0	0	7	=

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year: 47

Number of distribution system valves end of year: 63

Number of distribution valves operated during year: 63

#### WATER OPERATING SECTION FOOTNOTES

### Water Operation & Maintenance Expenses (Page W-05)

Acct. 650 - Repairs of Water Plant - This account increased in 1999 due to well leak.